



**Student Success Committee and Promise Zone Board Joint Meeting
Meeting Minutes**

Monday, November 9th, 2020, 8 a.m. - 9:30 a.m.

Location: Online via Zoom due to ongoing Covid-19 pandemic state of emergency declared by Michigan DHHS

Members Present:

Andrea Large-Ludington, MI, Amy Pepper-Scottville, MI, Kathy Surd-Ludington, MI, Fabian Knizacky-Ludington, MI, Annette Quillan-Ludington, MI, Monica Schuyler-Ludington, MI, Jim McLean-Ludington, MI, Jason Kennedy-Ludington, MI.

Members Absent:

Ed Makowicki, Roger Nash, Dena Thurston

Staff Present:

Jody Maloney, Kelly Parker, Brandy Miller (Chamber) & Mary Sumners (Kennari Consulting Contract)

SSC Members & Mason LCAN Leadership Team Members Present: Mark Kinney (SSC), Scott Ward (SSC/LCAN), Jocelyn Teske (LCAN), Paul Shoup (SSC/LCAN), Wendy Wells (LCAN), Shelly Rife (SSC/LCAN), Lisa Wininger (SSC), Vic Burwell (SSC), Laura Powers (SSC/LCAN), Shelly Keene (LCAN), Annie Jacobson (SSC/LCAN), Lynne Russell (SSC/LCAN), Jason Jeffrey (SSC/LCAN), Jeff Mount (SSC/LCAN).

Guest Presenters: Chad Inabinet, West Shore Community College; Charles Wilbur, Michigan Promise Zone Authority (8:30).

Call to Order

Schuyler called the meeting to order at 8:04 a.m.

1. **Limited Public Comment:** None
2. **Approval of the Agenda:** *Motion by McLean to approve the Agenda, with support by Large; Motion carried.*
3. **Approval of the Meeting Minutes**
 - a. **October 12th, 2020:** *Motion by Mount to approve the minutes, with support from Pepper; Discussion from McLean noting that a future topic for SSC, stemming from the minutes noting that 30% of the FYS students didn't complete the course, should consider how to support more FYS students in completing the course as a part of being a Promise Scholar; Motion carried.*
4. **New Business:**
 - a. Promise Zone Board Actions on September 14th SSC Recommendations
 - i. Books: No action taken; Further Exploration & Review Needed;
 1. State confirmed that book support is an option, but not a requirement for Promise Zones
 2. McLean and Ward shared that WSCC has a book loan program that ASM Tech uses, which Maloney will gather more information about. Kinney will provide numbers related to faculty using Open Educational Resources (OER) on campus at a future date.
 - ii. Incentives for Success Coaching Participation: Action Taken.
 1. Update on Incentives: Mason County Promise Zone Board has funded incentives for first year & returning scholars who participate in success coaching for Fall 2020-Fall 2021.
 2. Update on Success Coaching at WSCC: Chad Inabinet presented on WSCC's successful MCAN College Completion Coach application, and how that coach will serve Promise Scholars who are first generation, low socioeconomic status, and students of color. Inabinet shared a timeline for

the coach, who will start in December with training at MCAN and WSCC, then continue for the next year. Inabinet answered questions from members, and he and other WSCC partners provided an update on the new advising initiatives at WSCC as well.

iii. Alignment with LCAN: No action taken; Further Exploration & Review Needed

1. LCAN & PROMISE

a. Leadership Team & Promise Zone SSC Membership

i. Maloney briefly reviewed overlap between organizations (see following pages)

b. Promise Zone Vision & LCAN Current & Proposed Goals: Maloney briefly reviewed potential alignment between the Promise Zone and LCAN goals & vision. Maloney will send models (see following pages) of potential alignment to be considered and discussed at a later date.

b. 8:30 AM: LCAN & Promise Zone Partnerships in Michigan, presented by Charles Wilbur, Executive Director, Michigan Promise Zone Association: Wilbur shared historical perspective on the formation of Michigan's Promise Zones, which focused on three core items: Defining, Funding and Administering the Promise. He then shared how the student success portion of the Promise developed as a response to Promise Zone needs to grow beyond student access to college, by using Promise funds to support student success efforts that improve college readiness and credential completion outcomes. Wilbur shared examples of Muskegon Opportunity as a model of an integrated LCAN/Promise, Detroit Promise as a model where the Promise supports LCAN-based Student Success programming, Lansing Promise as a Zone that supports student success through a cradle-to-career model. Wilbur addressed questions from members. Maloney will work with Wilbur to plan a college-going culture landscape scan for next year.

c. 2021 Meetings shall be scheduled as proposed: Feb 8, May 10, September 13, November 8, 2021. Maloney will send out meeting notices and calendar invites.

5. **Limited Public Comment:** None.

6. **Adjourn:** *The meeting was moved for adjournment at 9:38 a.m. following a motion from Knizacky.*

Mason County Promise Student Success Committee	Mason College Access Network Leadership Team
<ul style="list-style-type: none"> Vic Burwell, FloraCraft Ret. 	<ul style="list-style-type: none"> Jamie Bandstra, G2S
<ul style="list-style-type: none"> Jason Jeffrey, WSESD 	<ul style="list-style-type: none"> Sarah Holmes, House of Flavors
<ul style="list-style-type: none"> Jason Kennedy, LASD & Promise Board 	<ul style="list-style-type: none"> Dale Horowski, CTE/ASM TECH
<ul style="list-style-type: none"> Andrea Large, CFFMC & Promise Board 	<ul style="list-style-type: none"> Jason Jeffrey, WSESD
<ul style="list-style-type: none"> Jim Mclean, Promise Board 	<ul style="list-style-type: none"> Shelly Keene, MiWorksWC
<ul style="list-style-type: none"> Jeff Mount, MCC 	<ul style="list-style-type: none"> Jason Kennedy, LASD & Promise Board
<ul style="list-style-type: none"> Lynne Russell, United Way 	<ul style="list-style-type: none"> Andrea Large, CFFMC & Promise Board
<ul style="list-style-type: none"> Paul Shoup, MCE 	<ul style="list-style-type: none"> Jim McLean, Promise Board
<ul style="list-style-type: none"> Monica Schuyler, PFHF & Promise Board 	<ul style="list-style-type: none"> Brandy Miller, Ludington & Scottville Chamber
<ul style="list-style-type: none"> Kathy Surd, Promise Board 	<ul style="list-style-type: none"> Jeff Mount, MCC
<ul style="list-style-type: none"> Mark Kinney, WSCC VP 	<ul style="list-style-type: none"> Lynne Russell, United Way
<ul style="list-style-type: none"> Annie Jacobson, WSCC (Promise Liaison) 	<ul style="list-style-type: none"> Paul Shoup, MCE
<ul style="list-style-type: none"> Laura Powers, LHS 	<ul style="list-style-type: none"> Monica Schuyler, PFHF & Promise Board
<ul style="list-style-type: none"> Shelly Rife, MCEHS 	<ul style="list-style-type: none"> Kathy Surd, Promise Board
<ul style="list-style-type: none"> Joan Vidak, MCCHS 	<ul style="list-style-type: none"> Scott Ward, WSCC
<ul style="list-style-type: none"> Phil Quinlan, G2SHS 	<ul style="list-style-type: none"> John Wilson, Western Land Services, PFHF
<ul style="list-style-type: none"> Lisa Winger, MISTEM/WSESD 	<ul style="list-style-type: none"> Wendy Wells, WSCC Talent Pipeline Coordinator
<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Action Teams:
<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Community Reinforcement (Active): Andrea Large Lynne Russell Monica Schuyler
<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Career Exploration: Inactive—Was the same as WSCC Boomerang Planning team in the past

<ul style="list-style-type: none"> Individual Participants: 13 who meet at least twice; 16 without overlap 	<ul style="list-style-type: none"> Post-Secondary Readiness (Working Team): Laura Powers, LHS Shelly Rife, MCEHS Jocelyn Teske, CTE Joan Vidak, MCCHS
<ul style="list-style-type: none"> Institution/Organization representation: 15 represented (not including LCAN or Promise Zone); Additional Youth-serving Branches w/in Institution/Organization : 9 	<ul style="list-style-type: none"> Cradle to Career (Working Team): Anne Jacobson Julie VanDyke, K2C of CFFMC Jeran Culina, Talent 2025

Comparing Promise Vision & Mason CAN Goals

Promise Values	Mason CAN/MCAN Beliefs
Hope, Opportunity, Growth, Sustainability, and Unity	College IS Post-secondary Education College IS a Necessity College IS for Everyone College IS a Public Good

Promise Zone Vision (2020)	LCAN Past, Established or Working Goals (2020 and counting)
Hope: To build college-going culture in Mason County to support students toward post-secondary education.	75% of Mason County's Graduates will enroll in Post-Secondary Education in 6 months
Opportunity: To increase the number of students who complete their program of study.	60% of Students will Complete a Post-Secondary Credential by 2025 (Statewide 60 by 30)
Growth: To reinforce that college is a viable option for all Mason County students, and a pathway to the future success of all of Mason County.	75% of Students will Complete the FAFSA Each Year (Statewide 75%) (Working Goal, proposed 10/2020)
Sustainability: To increase student success and post-secondary attainment that results in economic stability and personal fulfillment.	Past (Needs research &/or revision): No more than 15% of students will need remedial coursework in any post-secondary training in which they are enrolled by 2020.
Unity: To help students develop strong life skills, self-confidence, and a belief that their community supports them.	Past (Needs research &/or revision): Increase the number of 10th & 11th grade students in Mason County who feel supported by their community in attaining post-secondary credentials.

Potential Models (3):

Model 1 (above): Maintain Status Quo: LCAN operates separately from Promise Zone, save shared coordination. SSC is a Promise Zone Board Committee that meets quarterly with ex-officio members serving in an advisory capacity; LCAN Leadership Team meets quarterly to provide guidance on goals, strategy and learn LCAN updates; LCAN Action Teams do the work for the network to achieve goals. (8+ Annual meetings for anyone who serves on both teams, and for those who also serve on action teams, as many as 20/year)

Model 2: Promise Zone Board Members comprise a small Promise SSC meeting quarterly, and all others serve in some capacity on LCAN meeting quarterly, with 1 Promise Member (not representing another organization) serving on Leadership Team, and others representing branches serve in Action Teams:

- o MCAN Model for LCANs: LCAN Leadership represents Institution/Organizations without Overlap and provides guidance for the Network; LCAN Action Teams do the work of the network, and would include Additional Youth Serving Branches of Organizations represented on Leadership Team, along with other members as delegated by Leadership. (8+ annual meetings for Promise Board members, 4+ for other Leadership Team members, Various for Action Teams--with no duplication)

- o This could look like:

Promise Student Success (4x/year)	LCAN Leadership (4x/year)	LCAN Action Teams (Monthly or ad-hoc)—would need to restructure some teams
<ul style="list-style-type: none"> ● Jason Kennedy ● Andrea Large ● Jim McLean ● Monica Schuyler ● Kathy Surd 	<ul style="list-style-type: none"> ● Jamie Bandstra, G2S ● Vic Burwell, FloraCraft Ret. ● Sarah Holmes, HoF ● Shelly Keene, MIWorks-WC ● Jason Jeffrey, WSESD ● Jason Kennedy, LASD ● Andrea Large, CFFMC ● Jim McLean or Kathy Surd, Promise ● Jeff Mount, MCC ● Lynne Russell, United Way ● Paul Shoup, MCE ● Monica Schuyler, PFHF ● Jeran Culina, Talent 2025 ● Scott Ward, WSCC ● John Wilson, WLS ● Brandy Miller, L&S Chamber 	<ul style="list-style-type: none"> ● Laura Powers, LHS ● Shelly Rife, MCEHS ● Joan Vidak, MCCHS ● Dale Horowski, CTE/WSESD ● Phil Quinlan, G2SHS ● Lisa Winingar, MiSTEM, WSESD ● Mark Kinney, WSCC VP ● Annie Jacobson, WSCC (Promise Liaison) ● Julie VanDyke, K2C CFFMC ● Jocelyn Teske ● Wendy Wells

Model 3: Combine existing SSC and LCAN Leadership Team into one, meeting quarterly with PZ Board members serving as an LCAN Executive Committee & Promise SSC*: Individual members of Leadership can opt to participate in LCAN Action Team work instead of on the Leadership Team, based on the needs of their organization. (4 annual meetings for leadership team, and various for action teams, with no duplication)

- This could look like:

LCAN/SSC Combined Leadership Team (4x/Year)	LCAN Action Teams (Monthly or Ad-Hoc) would need to restructure teams
<ul style="list-style-type: none"> ● Jason Kennedy* ● Andrea Large* ● Jim McLean* ● Monica Schuyler* ● Kathy Sura* ● Vic Burwell, FloraCraft Ret. ● Sarah Holmes, HoF ● Shelly Keene, MIWorks-WC ● Dale Horowski, CTE/WSESD ● Jason Jeffrey, WSESD ● Jeff Mount, MCC ● Lynne Russell, United Way ● Paul Shoup, MCE ● Jeran Culina, Talent 2025 ● Scott Ward, WSCC ● John Wilson, WLS ● Brandy Miller, L&S Chamber ● Laura Powers, LHS ● Shelly Rife, MCEHS ● Joan Vidak, MCCHS ● Phil Quinlan, G2SHS ● Lisa Wininger, MiSTEM, WSESD ● Mark Kinney, WSCC VP ● Annie Jacobson, WSCC (Promise Liaison) ● Julie VanDyke, K2C CFFMC ● Jocelyn Teske ● Wendy Wells 	<p>Individual Organizations could discuss who could represent on the following teams, in order to streamline/avoid duplication:</p> <ul style="list-style-type: none"> Community Reinforcement Career Exploration Post-Secondary Preparedness Cradle to Career

Other ideas are welcomed.