



**Mason County Promise Zone Authority Board**

**Meeting Agenda**

**Monday, January 25, 2021 at 12:00 PM**

Location: Online via Zoom due to the ongoing COVID-19 epidemic. Join Zoom Meeting

<https://us02web.zoom.us/j/8406088135?pwd=b2E4dnNwc0tERHBhc045MGhuNWt4dz09>

Meeting ID: 840 608 8135 Passcode: 7cwwSG

To join by phone: 1 646 876 9923 US Meeting ID: 840 608 8135 Passcode: 155544

1. Call to Order: Members, please state your name and the city/township and state of your location.
2. Limited Public Comment
3. Approval of the Minutes: None (11/4/20 minutes were approved at the subsequent Board meeting)
4. Approval of the Agenda
5. New Business:
  - a. Plan of Work Items
    - i. Committee Role
    - ii. Director Role
      1. Finalize Job Description Revision (REF #1)
      2. Examine review criteria and goals (to be finalized when focus is narrowed) (REF #2)
    - iii. Member Role
      1. Review current Member description for any changes (REF #3)
    - iv. Set a June Meeting to continue with Plan of Work items (Committee Charter, etc.)
6. Old Business
7. Any Other Business
8. Limited Public Comment
9. Adjourn