



**Mason County Promise Zone Authority Board
Meeting Minutes
Monday, May 11th, 2020, 3 p.m. - 5 p.m.
Conference Call per Governor's Executive Order 2020-75**

Members Present: Jason Kennedy, Andrea Large, Jim McLean, Amy Pepper, Kathy Surd, Dena Thurston, Fabian Knizacky, Annette Quillan, Roger Nash, Monica Schuyler, Andrea Large, Jason Kennedy

Members Absent: Ed Makowicki, Jim McLean

Staff Present: Jody Maloney, Kelly Parker, Brandy Miller

Call to Order Knizacky called the meeting to order at 3:05 p.m.

1. **Limited Public Comment:** None
2. **Approval of the Agenda:** Motion to approve by Quillan with support by Large; Motion carried, 9-0-2.
3. **Approval of the Meeting Minutes**
 - a. **April 13th, 2020:** The minutes were approved with the following a motion from Nash, with support from Kennedy; Motion carried, 9-0-2.
4. **New Business:**
 - a. **Treasurer's Report:**
 - i. **Monthly Update on Budget:** Knizacky gave the update on the April budget
 1. Trial Balance: The Financials were approved with the following motion from Kennedy with support from Large; Motion carried, 9-0-2.
 2. Invoices: None
 - b. MMRMA-Proposal for 2020 Coverage: \$1910
 - i. Approval of Board Member as MMRMA representative and of Representative to Grant Authority to Approve the MMRMA Agreement for August 2020-2021.
 1. A motion to approve Jason Kennedy as representative for MMRMA was made by Nash with support from Surd; Motion carried, 9-0-2.
 2. A motion to approve the 2020 coverage with MMRMA by Large with support from Pepper; Motion carried, 9-0-2.
 - c. **Coordinator's Report:** Maloney shared a brief list of her activities over the past month, April 9-May 7th 2020.
 - i. Coordinator tech needs for continued social distancing. Jody mentioned the need for a printer next month (June). As of right now, she is able to run to the Chamber to print small amounts.
 - ii. Recommended language for defining a Mason County Promise Scholar: was approved following a motion from Quillan with support from Nash; Motion carried, 9-0-2.

1. "A Mason County Promise Scholar is any student who was awarded the Promise Scholarship, who attends an approved partner institution, and who continues to meet all eligibility requirements of the Mason County Promise Scholarship."
 - d. Covid-19 Changes due to social distancing
 - i. Coordinator Technology--Maloney mentioned that online/virtual meetings seem to be going smoothly.
 - ii. Graduation Dates: ASM Tech, May 8th; Other districts
- 5. Old Business**
- a. **2020 Board Visioning follow-up**
 - i. Vision statement review: We promise to increase the number of students who complete their program of study.
 1. This statement was satisfactory as written. The board would like to revise all vision statements at the same time before approving the entire 2020 vision.
 - b. **Committee Update:**
 - i. Appeals: Met on 5/6/20 at 11 a.m.; Next meeting, 6/1/20 at 11 a.m.
 1. Recommends that full board approved appeal #10. A motion was made by Quillan to approve appeal #10 with support from Kennedy; Motion carried, 9-0-2.
 - ii. Marketing: Met on 5/7/20 at noon; Next meeting, 6/2/20 at noon.
 1. Board Member Promise Polo order--Members agreed to pay for their own shirts.
 2. Newspaper Ad to Honor High School & WSCC Graduates-Jody discussed placements and cost for Ads. A motion to approve \$525 for a top banner ad in the Ludington Daily News for all graduates for 2020 was made by Quillan with support from Thurston; Motion carried, 9-0-2
 3. Purpose of WSCC Graduate Interview-Board decided to defer to Jim McLean for further clarification.
 - iii. Student Success: Met on 5/11/20 at 8 a.m.; Next meeting 9/14/20 at 8 a.m.
 1. Student Success Initiatives
 - a. FYS Update: Course completion rates not yet available
 - iv. Policy Committee: Met on 5/6/20 at 1 p.m.; Next meeting 8/5/20 at 1 p.m.
 1. On Homeschooled Students: Recommends leaving our current plan as-is, allowing for any resident homeschooled student who does not graduate with a diploma from an eligible Mason County high school to qualify for the Promise by obtaining a GED, with further recommendation to revisit the topic in two years; Schuyler emphasized that the Michigan Promise Zone model encourages families to participate in local public school district.
 2. On changes to Amended Plan: Recommends clarifying residency language as proposed in red on the attached reference page.
 3. On the 60/72 credit limit: Recommends beginning the count for Promise Scholarship funded credits at the point of Promise Scholarship funding eligibility, which is the first fall semester after a student's high school graduation, or for GED recipients, the first available semester of enrollment after they passed the GED.
 - a. A motion to submit to the state items 2 & 3 to amend the Promise plan was made by Nash with support from Surd; Motion carried, 9-0-2.
 4. On the Board By-Laws: Recommends changing By-Law as proposed on the attached reference page.
 - a. A motion was made to approve the changes to the By-Laws by Large with support from Nash; Motion carried, 9-0-2.
- 6. Any Other Business**
- a. Surd asked Kennedy to explain the email that was sent regarding tax information. Kennedy explained his concerns and impact on Mason County's Promise versus other county Promises.
 - b. Brandy Miller mentioned we are at the 6-month mark of administrative contract. The plan was to review the contract and gather everyone's feedback on the process for evaluating this contract moving forward. Knizacky stated he would recommend Schuyler have the officers start a discussion and get back to the rest of the Board. Schuyler stated that she will start the discussion.

7. **Limited Public Comment: No public comment**

8. **Adjourn:** The meeting was moved for adjournment at 4:58 p.m. following a motion from Nash supported by Large.