



Mason County Promise Zone Authority Board Meeting
Meeting Minutes
Monday, April 12, 2021, 3 p.m. - 5 p.m.
Location: Online via Zoom due to ongoing Covid-19 pandemic

Members Present:

Andrea Large-Ludington, MI, Amy Pepper-Scottville, MI, Kathy Surd-Pere Marquette Twp., MI, Fabian Knizacky-Ludington, MI, Annette Quillan-Ludington, MI, Monica Schuyler-Pere Marquette Twp., MI, Jim McLean-Hamlin Twp., MI, Dena Thurston-Fountain, MI, Kristen Biggs-Ludington, MI, Jason Kennedy-Ludington, MI (Left Meeting at 4:30 PM), & Roger Nash-Eden Twp., MI

Members Absent:

Staff Present:

Jody Maloney, Kelly Parker, Mary Sumners, Josh Spencer (Kennari Consulting Contract)

Call to Order

Schuyler called the meeting to order at 3:01 p.m.

1. **Limited Public Comment:** None
2. **Approval of the Agenda:** *Motion by Knizacky to approve the Agenda, with support by Kennedy; Motion carried 11-0.*
3. **Approval of the Minutes:** *Motion by McLean to approve the minutes from March 8th meeting, with support from Large; Motion carried 11-0.*
4. **Treasurer's Report:**
 - a. Trial Balance: \$1,126,120.80
 - b. *Invoices:*
 - i. Gordy's: \$1937.50 for 2021 Promise T-Shirts
 - ii. MCC Invoice: for FYS Transportation (REF #7)
 - *Approval of Invoices*
 - a. *Motion by McLean to approve the invoices from Gordy's and MCC, with support by Biggs; Motion carried. 11-0.*
 - iii. *Approval of quotes vs. invoices*
 - *Motion by Large to approve to allow for approval of invoices that come in at the approved quote or estimate amount, with support by Biggs; Motion carried. 11-0.*
 - c. *Approval of Treasurer's Report*
 - i. *Approval of Treasurer's Report: Motion by McLean to approve the Treasurer's Report, with support by Kennedy; Motion carried 11-0.*
5. **Director's Report**-Maloney shared a brief list of her activities over the past month, March-April 2021.
 - a. *Motion by Nash to approve the Director's Report, with support by Kennedy; Motion carried 11-0.*
6. **New Business**
 - a. **Committee Reports:**
 - i. Appeals Committee: Has not met; Next meeting 6/7/21@11AM

- ii. Student Success Committee: Next meeting 5/10/21@8AM
 - Purpose—Compiled for a discussion in May
- iii. Marketing Committee: Next meeting 6/2/21 @4PM
- iv. Executive Committee met on 1/25/21 @ 12PM; Next meeting 6/1/21@3PM
- v. Policy Committee: Has not met; Ad hoc

7. Old Business:

- a. Focus Area Discussion: Josh Spencer, Kennari Consulting
 - i. Review of Goals and Objectives
 - To build a college-going culture in Mason County and support students toward post-secondary education
 - a. 30% of Mason County high school graduates are awarded the promise scholarship and enroll at WSCC within 6 months.
 - b. 70% of Mason County high school graduates matriculate to a post-secondary institution within 12 months.
 - To Increase the number of students who complete their post-secondary program of study.
 - a. 70% of promise eligible Mason County high school graduates enrolled at WSCC retained.
 - b. 75% of Promise eligible Mason County high school graduates who enroll at WSCC earn a degree or certificate, or transfer to another post-secondary institution.
 - i. Jody would like to break this down further with Josh for the Boards understanding.
 - ii. Next steps in the discussion

8. Any Other Business:

- a. Jim McLean wanted to hear how the proclamation from the County Commissioners went: Knizacky said it was passed unanimously.
- b. Kathy Surd wanted to complement Jody on the work that she is doing across Mason County and beyond to help coordinate some summer learning activities for students.
- c. Andrea Large mentioned that West Shore ESD and WSCC did received a grant from the Youth Advisory Council
- d. Fabian wanted to express his appreciation to Mary and Josh for getting the information out, making it easier to understand the objectives of the meeting today.
- e. Jody is going to request sizes of polos for the Board.

9. Limited Public Comment: None.

10. Adjourn: *Schuyler moved for adjournment at 4:38 p.m.*