



**Mason County Promise Zone Authority Board Meeting  
Meeting Minutes**

**Monday February 12th, 2023; 3- 5 p.m.**

**Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI**

**Members Present:** Monica Jewell, Fabian Knizacky, Amy Pepper, Annette Quillan, Chad Riffle, Kathy Surd, & Joan Vidak

**Members Absent:** Juliana Anderson, Vic Burwell, & Roger Nash

**Staff Present:** Jody Maloney & Myndi Dangler

1. **Call to Order:** *Schuyler called the meeting to order at 3:00 p.m.*
2. **Limited Public Comment:** None
3. **Approval of the Agenda**
  - a. *Motion to approve the agenda by Knizacky, with support from Pepper; Motion carried 7-0-3.*
4. **Approval of Minutes from 01-08-2024**
  - a. *Motion by Knizacky to approve minutes, supported by Vidak; Motion carried 7-0-3.*
5. **Treasurer's Report**
  - a. Balance Report for December 2023 (Year-End): \$2,190,429.57
    - i. Knizacky provided an overview of the Balance Report noting the deposit of the Community Foundation funds.
    - ii. Note: the January and February 2024 financial reports are expected are expected at the March meeting
  - b. 2024 Invoices & Budget Items:
    - i. MCC HS FASFA Initiative Invoice: \$500.00
    - ii. WSCC Educational Supplies Award WI24 Invoice: \$19,500.00
      1. Maloney shared that this invoice was for 39 students who did not qualify for a fall award.
  - c. *Approval of Treasurer's Report*
    - i. *Motion by Surd to approve Treasurer's Report and invoices, with support from Pepper; Motion carried 7-0-3*
6. **Director's Report**
  - a. Maloney provided an overview of her activities since the January meeting, highlighting that conversation has begun with WSCC on the Summer Programs that will be offered, and providing a brief overview of legislation that MPZA is advocating for.
    - i. Surd asked who proposed the bill; Maloney responded that she believes it was Senator Bayer's office, but didn't remember the co-sponsor, adding that four Zones are requested to meet with their specific legislators in Lansing for advocacy, but that Mason's Zone was not one of the four.
  - b. Approval of the Director's Report: *Motion by Riffle to approve Director's Report, supported by Knizacky; Motion carried 7-0-3.*
7. **New Business**

a. Committee Reports:

- i. Appeals Committee: Met: 2-5-24@11AM; Next Meeting: 6-3-24@11AM
  1. Recommendation: Recommendation to approve appeal #85 (SAP), pending SAP approval, and to allow the student to defer appeal to their semester of attendance.
    - a. *Motion by Vidak to approve recommendation to approve appeal #85, pending SAP approval, and to allow the student to defer appeal to their next semester attendance, supported by Riffle; Motion carried 7-0-3.*
- ii. Student Success Committee: Met: 1-22-24 @10AM; Next Meeting: 2-26-24@10AM
  1. Recommendation: *Recommended required registration for 12 credits to qualify for the full ESA, and to ask the Board if they could consider a partial award option for half-time students at 6-11 credit.*
  2. *Knizacky moved to send the recommendation back to Committee for a new recommendation for an Educational Supplies Award structure, including any recommendation for a partial award for part-time students taking less than 12 credits, supported by Pepper; Discussion: Surd sought clarification on whether the 12-credit award was approved-- Knizacky clarified that the intent of the motion is to continue what we have in place currently [9-credit, once annual award], unless the Committee comes back with a recommendation to change it; Motion carried 7-0-3.*
- iii. Community Engagement Committee: Met 2-8-24 @3:30PM; Next Meeting: May 1 @10AM
  1. Reviewed Board Talking Points related to 9 credit minimum
  2. Note: Future meetings will be held on the same dates at 10AM
- iv. Executive Committee: Did not meet; Next Meeting: 10-21-24@1PM

b. Board Candidate Interview materials (REF #9)

- i. 3:30PM: Michael Haveman
- ii. 4:30PM: Michael Masters

**8. Old Business**

a. Growth Discussion

- i. Success Coaching
  1. Maloney provided a timeline of the Success Coaching growth discussion, and feedback from LASD, MCC & MCE Superintendents' on the Success Coordinator Role, indicating the high need for the position, willingness to employ the role, costs for employment options, and in-kind support offered by districts for the role, that an MOU would be expected, and that schools would need to have an agreement final by April or early May to place the role by August. Maloney added that one school could provide limited funding for the current year, and that other districts requested that the Zone let them know how much funding would be requested if implementing the role.
    - a. Board members voiced their ideas and concerns on needing to clearly define limits, how the work would be monitored, and outcomes for the work. Vidak added that if schools contribute funding, they will also want to be able to define the work.
    - b. Surd shared that Maloney made it clear to Superintendents that the role was in discussion only. Surd added that it would be ideal, if roles are placed before the school year starts.
    - c. Maloney will ask the SSC to recommend defined outcomes for the role, to recommend role limits that might be included in an MOU, to bring back to the Board in March.

d. Schuyler encouraged the Board to reach out to Maloney with related items they would like included in the SSC's work on the role proposal.

**9. Any Other Business:** Surd shared that a community member expressed interest in applying for the open board position, but they were deterred from applying, due to school releasing around the 3:00PM meeting time. The person asked Surd to share that the time of the Board meeting may deter others from applying. Board members expressed their encouragement for community members to apply anyway; that meeting times are not concrete and can be an item of discussion in the event of future board member time constraints.

**10. Limited Public Comment:** None

**11. Adjourn:** *Schuyler moved for adjournment at 5:09 PM*

*Respectfully submitted by Myndi Dangler, Recording Secretary, 02-12-2024*

*Myndi Dangler*

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*Myndi Dangler*