



Mason County Promise Zone
Student Success Committee Meeting Minutes
Monday, November 27, 2023: 10 AM
Location: Lakeshore Resource Network

Members Present: Amy Pepper, Annette Quillan, Chad Riffle (arrived at 10:05), Monica Schuyler, Kathy Surd, Joan Vidak

Staff Present: Jody Maloney

- 1) **Call to order:** Vidak called the meeting to order at 10:00 AM.
- 2) **Public Comment:** None
- 3) **Approval of Agenda:** Motion to approve by Pepper, supported by Schuyler; Motion carried 5-0-1.
- 4) **Approval of Minutes from 10-23-23:** Motion to approve the minutes by Schuyler, supported by Surd; Motion carried 5-0-1.
- 5) **Business:**
 - a) **Success Coordinator Role**
 - i) Draft Position Description & Goals: The Committee reviewed the position description (based on a GRPZ role) and suggested the following edits: adding students and families in Objectives, redefining the Goal to assist high school students with post-secondary readiness and planning, and changing references to WSCC to post-secondary institutions, to allow for future growth. *Motion by Surd to send the updated version of the Promise Zone Success Coordinator description to the full Board prior to the December meeting materials, supported by Schuyler; Motion carried 6-0-0.*
 - ii) Data tracking (for goals/objectives): Maloney suggested that while these are what MCAN and MCC tracks, data tracked should be identified in partnership with schools.
 - (1) MCAN
 - (2) MCC—Internal Tracking
 - (3) SDSU Post-Secondary Planning Toolkit: Maloney suggested that these are items that could be considered for the success coordinator role’s work in grades prior to senior year.
 - iii) Rationale/Specific Questions for Board Review of These Materials? What might be success criteria Board members would like to see for the position? What Promise Zone goals should be kept in mind when discussing the role with schools?
 - b) **Literacy Presentation Debrief**
 - i) Any inspiration/ideas on how the Promise could constructively support literacy efforts? The following suggestions were made: Surd suggested exploring options for book bus to visit college for kids; Pepper inquired if local schools promoted Dolly Parton’s Imagination Library; Quillan noted that the Book Mark tutoring was wanted by schools; Schuyler shared that Power Book Bags is already happening; Riffle wondered about the possibility of Promise-themed bookmarks.
 - c) **To College: Next meeting:** TBD
 - d) **Through College:** Meets Next: 12-7-23@8:30 AM—MCC & MCE are confirmed for 4-10-23 Show Up event
 - i) T-shirts: Will distribute via schools
- 6) **Adjourn:** Vidak moved to adjourn at 11:28 AM.