

# MCO/EPIC Partner College Program Funding Process for Promise Scholars

Mason County Promise Scholars pursuing the following WSCC programs with MCO/EPiC Partner Colleges must follow the process outlined below to use Promise funding each semester. Examples of MCO/EPiC programs: Computed Tomography (CT), Electroencephalogram (EEG), Magnetic Resonance Imaging (MRI), Medical Assistant (MA), Radiography, or Surgical Technology (Partner College programs offered at WSCC may change; this list is not intended to be comprehensive). General education courses are only available for Promise coverage if taken at WSCC. Program-specific courses offered through the MCO/EPIC partner colleges are eligible for Promise funding.

**ALL Promise Scholars Pursuing MCO/EPIC Programs:** Complete your FAFSA (list WSCC first) and register for your required courses at WSCC and the Partner College as soon as possible each year, no later than August 1 for fall classes, December 1 for winter classes, and May 1 for summer classes.

**All MCO/EPIC Scholars:** Review your WSCC Financial Aid Award to understand whether your award includes federal and state grant aid (Pell, TIP, etc.), and to complete any missing requirements. If you receive grant aid, WSCC will apply it to WSCC tuition and fees. Scholars may still owe for tuition at WSCC after grant aid is applied, and will still have a tuition bill at the Partner College. If you owe WSCC for tuition, the Promise will cover any remaining WSCC tuition. If you have adequate grant aid beyond what was needed for WSCC tuition, then WSCC will issue an "overage refund check" to you. You must use these funds to pay your tuition bill at the Partner College. See the next step for more details.

**Process for MCO/EPIC Scholars Who Receive An Overage Check:** Your financial aid overage check will be mailed to you, or direct deposited (if you have set up that process) several weeks after the semester starts. You must send the amount of grant-related funds provided in your overage refund check to the Partner College, to pay for tuition and fees that you owe. To avoid late fees (for which you will be responsible), send payment to the partner college the same week as you receive your overage check. If you do not receive an overage refund check related to grant funding, or if the amount of the grant refund in your check does not cover the entire amount due for Partner College tuition, see the next step.

**ALL MCO/EPIC Program Scholars with a Promise:** If you do not receive enough financial aid grant funding to cover tuition costs at the Partner College, WSCC will use the Promise to cover your Partner College tuition costs (minus any grant aid amount that you've received).

If you receive no grant funding, the Promise will cover all Partner College tuition for your program-specific courses.

WSCC's Business Office will send a check for the amount of Promise funding needed to cover your tuition, directly to the Partner College (this will take place after refund checks have been issued).

**NOTE:** If you receive an overage refund check from financial aid for grants and do not use that funding to pay that amount of tuition and mandatory fees at the Partner College, *your unpaid tuition at the Partner College may be sent to collections* and you may be prevented from registering for future classes. Scholars will not receive a refund check for Promise funding. Information on this page is intended as a general guide to navigating WSCC-MCO/EPiC payment processes, and is subject to change. Process variances may exist. Talk with WSCC and the Partner College if you have questions.

**WSCC Billing and Financial Aid Contacts:** For questions related to your MCO/EPIC tuition, contact the Partner College's student services office.

For questions related to WSCC tuition and financial aid, connect with the WSCC Financial Aid and business office. Financial Aid (finaid@westshore.edu) is in the Student Services Office in the Schoenherr Center. The WSCC Business Office ([businessoffice@westshore.edu](mailto:businessoffice@westshore.edu)) is in the Administrative Building. The process for reimbursement through WSCC must be completed by Promise Scholars each semester that they take a class at an MCO/EPiC Partner College.

## Other Contacts:

To talk with the Promise: Jody Maloney, Director, 231-239-8224 or [info@masoncountypromise.org](mailto:info@masoncountypromise.org)  
To get help with MCO/EPIC program registration or related information, contact your WSCC advisor or [studentservices@westshore.edu](mailto:studentservices@westshore.edu)

To login to your WSCC Student Portal (you can see your WSCC financial aid and tuition bill info here): <https://my.westshore.edu/ics>