



Mason County Promise Zone Authority Board Meeting
Meeting Minutes: Monday, August 14, 2023, 3 p.m. - 5 p.m.
Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

Members Present: Fabian Knizacky, Vic Burwell, Dena Thurston, Monica Schuyler, Joan Vidak, Chad Riffle, Kathy Surd, & Annette Quillian

Members Absent: Juliana Anderson, Roger Nash, & Amy Pepper

Staff Present: Myndi Dangler, Jody Maloney

1. **Call to Order:** Schuyler called the meeting to order at 3:00 pm.
2. **Limited Public Comment:** None.
3. **Approval of the Agenda:** Knizacky moved to approve the agenda with support from Burwell; Motion passed 8-0-3.
4. **Approval of the Minutes** from 7-10-2023: Thurston moved to approve the minutes, with support from Annette Quillian; Motion passed 8-0-3.
5. **Treasurer's Report:**
 - a. Balance Report for July 2023: \$1,544,784.40
 - b. Invoices (all included in budget):
 - i. WSCC: Summer Tuition & Fees: \$16,542.00
 1. Student Credit Enrollment Info
 - ii. WSESD: ASM Tech FAFSA Initiative: \$500.00
 - iii. *Approval of Invoices: See approval of Treasurer's Report.*
 - c. Community Foundation Statement, 2nd Quarter 2023: \$393,373.75
 - d. *Approval of Treasurer's Report: Vic Burwell moved to approve the invoices and Treasurer's Report, with support from Chad Riffle; Motion passed 8-0-3.*
6. **Director's Report**
 - a. *Approval of Director's Report: Motion to approve by Knizacky, with support from Vidak; Motion passed 8-0-3.*
 - i. Ludington students received their award letter in mid-July.
7. **New Business**
 - a. Committee Reports:
 - i. Appeals Committee: Did not meet; Next Meeting: 8-21-23@11AM
 1. *Authorize Appeals to make decisions for fall semester at their August 21, 2023 meeting?*
 - a. *Surd moved to authorize the Appeals Committee to decide on student appeals for August, with support from Riffle; Motion passed 8-0-3.*
 - ii. Student Success Committee: Met: 7-24-23@10AM; Next meeting: 9-25-23@10AM; (8-2023 Canceled)
 - iii. Community Engagement Committee: Met: 8-2-23@3:30 PM; Next Meeting: 11-1-23: Thurston shared about the meeting discussion, including that Betsy Dotson will share about literacy at the November Board meeting. Knizacky suggested that the Promise be present at year-end student awards ceremonies.
 1. Is the Board interested in a two-day Spring training to support collaboration & effectiveness? Riffle asked about the purpose and timing of the training, in light of a September goals discussion. No action taken on the two-day training. The CEC will revisit the topic of training.
 - iv. Executive Committee: Did not meet; Next Meeting 10-16-23@1PM
 - b. Educational Supplies Award for Fall 2023
 - i. 1st year Awards: 63 approved for Fall 2023: 35 attended Ramp It Up, 28 completed alternatives; Representing 29% of approved applicants from class of 2023



- ii. 2nd year Awards: 68 approved for Fall 2023: 26 completed FYS, 42 completed alt. form; Did not increase renewal numbers over last year in any significant way (66 students had been approved this time last year); Surd requested these numbers disaggregated by school; Maloney will provide them at the next SSC meeting.
- iii. Deadline for late awards in Winter 2024 will be in December.

8. Old Business

- a. WSCC College for Kids—*Additional funding request to cover cost for all 155 enrolled (originally funded for 100 student scholarships): \$4,125.25*
 - i. WSCC staff will share about the event at the October 9th Board meeting; Board members posed questions and ideas related to promoting the Promise to eligible students.
 - ii. *Quillan made a motion to cover the cost of the 155 enrolled students, and to amend the budget to reflect necessary changes, with support from Vidak; Motion passed 8-0-3.*
- b. Promise Award Totals for Summer 2023 (REF #8)
- c. Growth Discussion: Setting the Stage
 - i. Estimates for Funding (REF #9)
 - ii. Goals Data (REF #10)
 - iii. Projected Expansion Costs:
 - 1. Broad Expansion to All Michigan Institutions (REF #11)
 - 2. Transfer Expansion Options (REF #12)
 - 3. Success Coach Staffing for Retention (REF #13)
 - iv. Next Steps: Discuss & Decide on Growth Priorities in September
 - v. Burwell brought up the goals and the percentage differences with possible talk of changing the goals for the future of the Promise to make them more realistic.

9. Any Other Business: None

10. Limited Public Comment: None

11. Adjourn: Schuyler moved to adjourn the meeting at 5:12 PM.