



Mason County Promise Zone Authority Board
Proposed Meeting Minutes
Monday, November 11th, 2019 from 3pm-5pm
Lakeshore Resource Network-920 E. Tinkham Ave., Ludington, MI 49431

Members Present: Jason Kennedy, Fabian Knizacky, Andrea Large, Annette Quillan, Dena Thurston, Jim McLean, Kathey Surd, Ed Makowicki

Members absent: Monica Schuyler, Amy Pepper and Roger Nash

Staff Present: Jody Maloney, Brandy Miller, Kelly Parker

Call to Order

Jason Kennedy called the meeting to order at 3pm

1. **Limited Public Comment:** No comments were made
- 2.
3. **Approval of the Agenda:**
Motion-Knizacky, Support-Mclean; Motion carried: 8-0; 3 absent
4. **Approval of the Meeting Minutes- October 14th, & October 18th Minutes:** The minutes were approved with the following changes to the October 14th minutes;
 - 5.b.i.-the word "day" added after 90
 - 5.c.iii.-The words "positive" and "with the student" removed from text
 - 5.e.ii.-The words "were to be approved" removed from textMotion-Mclean, Support-Large; Motion carried: 8-0; 3 absent
5. **New Business:**
 - a. **Treasurer's Report:**
 - i. **Monthly Update on Budget**
 - ii. **Mason County Promise fund Quarterly Report/Fees**
The October Budget and Quarterly report/fees were reviewed and discussed by Fabian
 - b. **Introduction: Jody Maloney**
Jody Maloney gave a brief background summary of her work experience. Jody will need to be sworn in at the Mason County Courthouse, bonded and insured through the Chamber. The Promise will reimburse the Chamber for this expense.
 - c. **Promise Year-End Letters**
The board decided to send out a Thank-You letter with statistics and impact numbers, to replace the Year-End donation request letter. The board recommended that the letter go back through the marketing committee to be revised following a motion from Fabian Knizacky with support from Ed Makowicki. Motion carried: 8-0; 3 absent

d. 2020 Meeting Schedule

The Promise Board meetings, beginning in January 2020 will be moved to the Chamber Conference room, and will be held on the 2nd Monday of the month at 3PM.

6. Old Business

a. Update on State Reporting

Jason stated that the reports had not been uploaded yet for discussion, but did speak about the Michigan Reconnect program (Michigan adults 25+) and Michigan Opportunity Scholarship (graduating high school students). Together, these two programs will play a role in helping Michigan reach its postsecondary attainment goal of 60% by 2030.

b. Board Terms-Renewal of Terms

Annette Quillan submitted a letter of intent expressing interest in seeking another term to the Promise Board. Dena Thurston stated that she would be submitting a letter seeking another term as well. Jason Kennedy mentioned that he will not run for the Promise Board Chair after his term expires, but is interested in remaining a board member. The board discussed the need to determine a policy for board members seeking additional appointments to the board. The board decided to review the law, bylaws and discuss further at the next meeting.

7. Committee Updates:

a. Appeals Committee-No Report

b. Marketing Committee-Working to schedule 2020 meetings

c. Student Success Committee- The next meeting is scheduled for November ~~12th~~ 22nd at 8am in the Chamber Conference room.

8. Other Business:

a. Chamber Credit Card for Jody

The Promise board discussed opening an account and providing a credit card for Jody to cover expenses for the Promise. Fabian asked if the Chamber would issue her a credit card for those expenses and submit for reimbursement from the Promise. Brandy Miller agreed that the Chamber could do that.

b. On behalf of the Board, Jim McLean expressed a sincere appreciation and "Thank You" to Jason Kennedy, Monica Schuyler, Annette Quillan, and Fabian Knizacky for their service and dedication.

9. Limited Public Comment: No comments were made

10. Adjourn: The meeting was moved for adjournment at 5:05pm