



Mason County Promise Zone Authority Board
Meeting Minutes Agenda
Monday, July 12, 2021, 3:00-5:00 PM
Location: Ludington & Scottville Chamber of Commerce Conference Room

Members Present:

Andrea Large, Amy Pepper, Kathy Surd, Fabian Knizacky, Annette Quillan, Monica Schuyler, Jim McLean, Dena Thurston, Kristen Biggs, Roger Nash, Jason Kennedy

Staff Present:

Jody Maloney, Kelly Parker, Mary Sumner(Kennari Consulting Contract), joined @ 3:14pm

1. **Call to Order:** Schuyler called the meeting to order at 3:00 p.m.
2. **Limited Public Comment:** No comments.
3. **Approval of the Agenda:** Motion to approve by Knizacky, supported by Nash; Carried 11-0-0.
4. **Approval of Minutes from 6-14-2021:** Motion to approve by Large, with support by Biggs; Carried 11-0-0.
5. **Treasurer's Report:**
 - a. Trial Balance: \$964, 064.71
 - b. Invoices: WSCC Summer 2021: \$4376.61
 - i. adjustment to prior semesters noted
 1. Motion by Knizacky to approve the WSCC Summer 2021 invoice in the amount of \$4376.61 , with support by Biggs; Motion carried 10-0-0-1. Mclean abstained.
 - ii. Motion by McLean to approve the Treasurer's Report and **accept the** annual audit report, with support by Kennedy; Motion carried 11-0-0.
6. **Director's Report**-Maloney shared a brief list of her activities over the past month, June-July 2021.
 - a. Motion by Nash to approve the Director's Report, with support by Thurston; Motion carried 11-0-0.
7. **New Business**
 - a. **MMRMA Insurance 2021-22 Quote:** \$1927 (an increase of \$17 over LY's policy--<10%) (REF #6)
 - i. Motion by McLean to approve the MMRMA insurance quote for \$1927, with support by Large; Motion carried 11-0-0.
 - b. Committee Discussion, Kennari Consulting
 - i. Committee Discussion
 1. Recruit for Committees
 - a. Community Engagement: Primary responsibilities will be to recruit for committees, train volunteers and board members as Promise ambassadors, recruit for new board members and canvas for officers.
 - b. SSC, To-College, and Through-College Advisory Workgroups
 - i. SSC: Kennedy, Large, McLean, Schuyler & Surd
 - ii. To College: High School Counselors & Lynne Russell



- iii. Thru College: Monica Schuyler and WSCC staff TBD
 - 1. Kathy Surd agreed to be a liaison for the To-College groups along with Julie VanDyke from Kick Start to Career.
 - 2. Jim Mclean feels that the Executive Committee Charter should be changed to the existing Board chair as it's chair. Maloney will make changes.
 - c. Board Assignments
 - d. Advisory Groups (Marketing & Ambassadors)
 - i. Kristen Smith from the Chamber and Crystal Young from WSCC have both offered to help with marketing.
 - ii. The Promise does not yet have any ambassadors, but moving forward Jody would like to train a few students as ambassadors for events.
 - 2. Committees Identify Strategies to Meet Objectives
 - a. Jody will send out an email with all committees with members, and ask if anyone is interested in switching committees.
 - c. Committee Reports: See minutes at <https://www.masoncountypromise.org/copy-of-students>
 - i. Appeals Committee: Next meeting: 7/19/21@11AM
 - ii. Student Success Committee: Met: 6/23/21@3PM; Next Meeting 8/17/21@10AM
 - iii. Marketing Committee: Next meeting: 8/4/21@4PM
 - iv. Executive Committee: Next meeting 10/6/21@1:30PM
 - 1. The Executive Committee will review contracts along with Jody's review at its October meeting. Will review donor language for use of fundraised dollars.
 - v. Policy Committee: Has not met; Ad hoc
- 8. Old Business:**
- a. Final Friday Experience-Jody reported that at least 50 families stopped at the Promise table. Please let Jody know if there is another location you would like to see Promise represented,
 - b. The Promise was also represented in the Jaycees 4th of July parade.
 - c. Kathy Surd questioned with Covid and virtual learning what the average GPA was for the 2020/2021 school year. Jody reported that the average GPA has gone up from 3.3 to 3.4.
 - d. Roger Nash asked what Promises did not have GPA requirements. Jody stated that most do not have any GPA requirements. Roger would advocate for the Mason County Promise lowering the GPA requirements.
- 9. Any Other Business:**
- a. Kennedy stated that he would move forward to authorize MMRMA insurance.
- 10. Limited Public Comment: None.**
- 11. Adjourn:** *Schuyler moved for adjournment at 4:17 p.m.*