



Mason County Promise Zone
Student Success Committee Meeting Minutes
Monday, November 28, 2022: 10:00 AM
Location: Lakeshore Resource Network

Members Present:

Monica Schuyler, Joan Vidak, Kathy Surd, Annette Quillan, Chad Riffle (10:06 AM), Andrea Large(10:23 AM)

Members Absent: Amy Pepper

Staff Present:

Jody Maloney, Kelly Parker

1. Call to Order: Schuyler called the meeting to order at 10:05 AM.
2. Limited Public Comment: None
3. *Approval of the Agenda*
 - a. *Motion by Quillan to approve the agenda with support by Vidak; Motion carried 5-0-2*
4. *Approval of the Minutes from October 24, 2022*
 - a. *Motion by Vidak to approve the minutes from October 24th with support by Surd; Motion carried 5-0-2*
5. Business:
 - a. Promise Development Plan Amendments
 - i. Educational Supplies
 1. Feedback from WSCC: Maloney shared that the business office felt that August 1st was a workable deadline.
 2. Waiver
 - a. Review Initial Form:
 - i. Remove the word "more"
 1. Completed more 12 or more WSCC credits successfully(C or Better) during dual enrollment.
 - b. Downloadable Document vs. Google Form?
 - i. *Motion by Surd to approve the Educational Supplies Award Waiver Form verbiage, with support by Large; Motion carried 6-0-1*
 1. Send this form to info@masoncountypromise.org no later than August 1st for a fall semester award, or January 1 for a winter semester award. Educational supplies funding is awarded only once per academic year. Awards will not be provided after any scholar's second academic year of enrollment.
 2. The committee felt the Google Form would be a better option.
 - b. Promise Goal 2 Progress
 - i. NSC Data Received 11/17/22-Jody reviewed general information.
 1. Initial scan of data
 - a. Credentials Awarded: Certifications:11; Associate Degrees: 71; Bachelor's Degrees: 7 (may include a small number of students who were approved but did not become scholars).
 - b. Transfers from WSCC to another institution: 138 students: CC to CC transfer: 10: Summer guest/bouncebacks: 24 (not all are included in total # of transfers)

2. Data will be sorted and used to generate reports in Salesforce, at which point a formal report and goal data will be shared.
 - c. 2023 Meeting Dates/Times: Fourth Monday at 10 AM except in December
 - d. Any other business: Jody will send out recordings for Michigan Achievement Scholarship webinar.
6. **Adjourn:** *Schuyler moved for adjournment at 10:44 AM.*