



**Mason County Promise Zone Authority Board
Meeting Minutes
Monday, November 9th, 2020, 3 p.m. - 5 p.m.
Online via Zoom due to the ongoing Michigan DHHS Covid-19-related emergency order.**

Roll Call: Members Present:

Andrea Large-Ludington, MI, Amy Pepper-Scottville, MI, Kathy Surd-Pere Marquette Twp., MI, Dena Thurston-Fountain, MI, Fabian Knizacky-Ludington, MI, Annette Quillan-Ludington, MI, Monica Schuyler-Pere Marquette Twp., MI, Jim McLean-Hamlin Township, MI, Jason Kennedy-Ludington, MI, Roger Nash-Eden Township, MI (3:30)

Members Absent: Ed Makowicki

Staff Present: Jody Maloney, Kelly Parker, Brandy Miller, Mary Sumners

Call to Order Schuyler called the meeting to order at 3:03 p.m.

1. **Limited Public Comment:** None
2. **Approval of the Agenda:** *Motion by Large to approve the Agenda with support by Knizacky; Motion carried 9-0-2.*
3. **Approval of the Meeting Minutes**
 - a. **October 12, 2020:** *Motion by Quillan to approve the minutes with support from McLean; Motion carried 9-0-2.*
4. **New Business:**
 - a. Treasurer's Report:
 - i. Monthly Update on Budget
 1. General Fund Balance: \$534,811.24
 2. Quarterly Statement from CFFMC
 3. Invoices: Kennari Consulting: \$1000.00
 - a. *Motion by McLean to approve the \$1,000 Kennari Consulting invoice with support from Knizacky; Motion carried 9-0-2.*
 4. Approval of Treasurer's Report
 - a. *Motion by McLean to approve the Treasurer's Report with support from Kennedy; Motion carried 9-0-2.*
 - b. **Coordinator's Report**
 - i. Maloney shared a brief list of her activities over the past month, October 8, 2020-November 5, 2020.
 - c. **Coordinator Review:**
 - i. The Executive Committee recommends to the full Board to change the position title from "Promise Zone Coordinator" to "Promise Zone Director," and to increase Maloney's salary by 3%.
 1. *Motion by Thurston to approve the position title from "Promise Zone Coordinator" to "Promise Zone Director" and a 3% increase to Maloney's salary with support from McLean; Motion carried 9-0-2.*
 - d. 2021 Budget
 - i. Executive Committee recommends the 2021 budget as proposed
 - ii. Approval of Budget

1. *Motion by McLean to approve the 2021 Budget with support from Knizacky; Motion carried 10-0-1, (noting arrival of Nash, Eden Twp., MI).*

5. **Old Business**

- a. 2021 Board Vacancy: 4 Candidates
 - i. Review of Candidates
 1. Jody will set up an interview for all 4 candidates with the full board.
- b. 2021 Board Member & Committee Roles
 - i. Updated & Signed Contract for Kennari starting in Nov.
- c. Committee Updates:
 - i. Student Success: Met 11/9/20 w/full Board
 - ii. Executive Committee: Met: 10/28/20 @ 11AM
 1. Reviewed 2021 Budget; Recommendation above
 2. Reviewed Coordinator; Recommendation above
 3. Approval of Executive Committee Minutes from 10/28/2020
 - a. *Motion by McLean to approve the Executive Committee Minutes from 10/28/2020, with the correction of a spelling error of "changin", with support from Large; Motion carried 10-0-1.*
 - b. *28/2020, with the correction of a spelling error of "changin", with support from Large; Motion carried 10-0-1.*
 - iii. Appeals: 11/2/20 meeting cancelled; Next meeting 12/7/2020 @11AM
 - iv. Marketing: Next meeting 12/2/20@4PM
 - v. Policy Committee: Met on 10/28/20 at 10AM; Next meeting TBD

6. **Any Other Business:** None

7. **Limited Public Comment:** No public comment

8. **Adjourn:** *The meeting was moved for adjournment at 3:55 p.m. following a motion from Kennedy.*