



**Mason County Promise Zone Authority Board
Meeting Minutes
Thursday, February 25, 2021 at 9:00 AM**

Location: Online via Zoom due to the ongoing COVID-19 epidemic.

1. Call to Order: Schuyler called the meeting to order at 9:04 AM. Member roll call: Monica Schuyler, Pere Marquette Twp., MI; Jim McLean, Cornelius NC; Jason Kennedy, Ludington, MI; Fabian Knizacky, Ludington, MI; Andrea Large, Ludington, MI; Member absent: Dena Thurston
2. Limited Public Comment: None
3. Approval of the Minutes: Motion to approve minutes from 1-25-21 by Large, supported by Knizacky; Motion approved, 5-0-1.
4. Approval of the Agenda: Motion to approve the agenda by McLean, supported by Large; Motion approved 5-0-1.
5. New Business
 - a. Unfulfilled Pledge (\$100,000 out of \$200,000 pledged): McLean made a motion recommend to the full board to continue to hold the pledge and wait for the auditors' recommendation, leaving the pledge on the books unless there is a risk of a qualified audit, supported by Knizacky; Discussion included that the donor should be notified by letter if the decision is made to release the pledge; Motion approved 5-0-1.
6. Old Business
 - a. Plan of Work Items
 - i. Director Role
 1. Motion by Mclean to recommend approval of the Director job description to the full board, supported by Knizacky; Motion approved 5-0-1.
7. Any Other Business: McLean requested clarification from other committee members on examples of activities that could be in or out of line with provisions of the Open Meetings Act.
8. Limited Public Comment: None
9. Adjourn: Schuyler moved for adjournment at 9:30 AM.