



Remote Participation Procedures

Remote Participation from March 18, 2020 until March 30, 2021 can take place remotely by any board member or members for any reason. On and after March 31, 2021, members may participate remotely if they require accommodation due to military duty, a medical condition, or a statewide or local state of emergency or a state of disaster as described in section 3(2) of Michigan Public Act 254 of 2020. After December 31, 2021, Military Service will be the only reason for which Board members participating remotely can retain voting rights and constitute quorum. Compliance includes:

- (a) Public notice will be posted on the Mason County Promise Website for all meetings a minimum of 18 hours in advance. If a meeting will be held virtually via internet, the notice will include: Why the Board or Committee is meeting electronically, how members of the public can participate in the meeting electronically, how members of the public can provide input or ask questions on any business that will come before the public body, and how persons with a disability may participate in the meeting.
- (b) A meeting agenda will be posted for the public a minimum of two hours in advance of any meeting on the Mason County Promise website.
- (c) Unless participating remotely due to military service, any member participating remotely (internet, phone or other electronic means) shall announce during the roll call their name, physical location including city/township/village and state, and confirm that they are attending the meeting remotely. Members who intend to participate remotely shall inform the Director at least 18 hours in advance. The Director will post the notice of the member's remote participation, and means of remote contact by the public, on the Mason County Promise website at the same time as the meeting agenda is posted.
- (d) When members participate remotely at a Board meeting, a roll-call vote will be taken to ensure vote by all members is heard by the public and recorded in the minutes, and remote members can vote orally.
- (e) Members will provide contact information for the public that will be made available to the on the website for the purpose of the public contacting any individual member about a meeting agenda item.