



Mason County Promise Zone

Community Engagement Committee

Meeting Minutes

November 6, 2024 at 10:00 AM

Location: Lakeshore Resource Center Conference Room, E. Tinkham, Ludington

Members present: Vic Burwell, Mike Haveman, Monica Jewell, Annette Quillan

Staff present: Jody Maloney

1. Call to Order: Jewell called the meeting to order at 10:02 AM.
2. Limited Public Comment: None
3. *Approval of Agenda: Motion by Burwell to approve the agenda, supported by Haveman; Motion carried 4-0-0.*
4. *Approval of Minutes from August 7, 2024: Motion by Haveman to approve the minutes, supported by Burwell; Motion carried 4-0-0.*
5. New Business:
 - a. Set 2025 Meeting Schedule: The Committee made no changes to the schedule as proposed and 10AM meeting time: Feb. 5, May 7, Aug. 6, Nov. 5
 - b. Committee Responsibility Review: Is there ongoing need for each committee?
 - CEC
 - SSC
 - Appeals
 - Executive
 - i. *Recommendation: Motion by Burwell to keep the CEC Charter as presented with no changes, and recommendation to other committees to review their own charters, supported by Haveman; motion carried 4-0-0.*
6. Old Business
 - a. Canvassing
 - i. Board Officer & Committee Canvassing
 1. Board Officer Interest
 2. Committee Service
 3. Committee Chair Interest
 4. *Recommendation (Slate of Officers): Motion by Haveman to recommend slate of officers as-is, with incumbents for 2025 Promise Board leadership, supported by Burwell; Discussion: Burwell offered respect to Quillan and any other member who state that they would take on leadership responsibility; Motion carried 4-0-0.*
 - ii. 2025 Board Development
 1. Past Training Requests
 - a. Adaptive Schools Update
 - b. OMA/Rules of Order: Maloney will check to see what trainings are available, and either bring back suggestions to the committee or explore the possibility to offer an OMA/rules of order meeting for the Promise Board and other area organizations. Suggestions included Ludington attorney and MSU Extension.
 - c. Board Officer Succession Planning: Committee will plan this at the February meeting



2. *Additional Considerations/Recommendation: Motion by Burwell to recommend to the full Board to fund the \$100/member cost for Board members to attend the Adaptive Schools training, with support from Haveman; Motion carried 4-0-0.*
7. Limited Public Comment: None
8. *Adjourn: Jewell moved to adjourn at 11:11 AM.*