



**Mason County Promise Zone Appeals Committee Meeting Minutes
Monday, December 4, 2023 at 11:00 AM
Lakeshore Resource Network Conference Room**

Present: Fabian Knizacky, Roger Nash, Amy Pepper, Annette Quillan

Staff Present: Jody Maloney

Guest Presenter: Candace Henry-Schroder

1. **Call to Order:** Knizacky called the meeting to order at 11:02 AM.
2. **Limited Public Comment:** None
3. **Approval of the Agenda:** Motion by Nash to approve, supported by Pepper; Motion carried 4-0-0.
4. **Approval of the Meeting Minutes from 10-9-2023:** Motion by Pepper to approve, supported by Nash; Motion carried 4-0-0.
5. **Committee Business**
 - a. Partner Sharing: SAP Appeal process, Candace Henry-Schroder, WSCC Director of Financial Aid: Henry-Schroder explained the SAP requirements (67% completion rate and 2.0 or higher overall GPA) and process at WSCC, which includes a warning status semester, followed by a second semester where financial aid is suspended (student may still attend and pay out-of-pocket) that requires SAP appeal and related documentation to have aid reinstated. Henry-Schroder shared that follow-up for a student granted a SAP appeal may include recommendations to seek support, but not required academic interventions. Student grades are reviewed by Financial Aid at the end of the semester. Notices are sent primarily by email.
 - b. Consideration of Student Appeals
 - i. Appeal #83—Total Attempted Credits
 1. Motion by Nash to recommend to the full Board to authorize appeal #83 for student to be covered for an addition 12 credit hours beyond our current 72 maximum, with support from Pepper; Discussion: Future appeals for this subject will be considered on a case-by-case basis; Motion carried 4-0-0.
 - ii. Appeal #84—GPA
 1. Motion by Quillan to recommend to the full Board that the student can be granted appeal #84 due to GPA, supported by Nash; Motion carried 4-0-0.
 - iii. Appeal #85—GPA—Incomplete; will add to early 2024 agenda
 1. Student did not submit transcript so no action was taken
 - c. GPA Appeal Checklist: Pepper noted that the term “Writing Center” should be changed to “writing help.” Knizacky suggested sharing this item with the Board in the next Director’s Report.
 - d. 2024 Meeting Dates: 2/5, 6/3, 8/19, 12/2.
6. **Any Other Business:** None
7. **Limited Public Comment:** None
8. **Adjourn:** Knizacky moved to adjourn the meeting at 11:53 AM.