



**Mason County Promise Zone Authority Board Meeting**  
**Meeting Minutes**  
**Monday, September 13, 2021: 3 p.m. - 5 p.m.**  
**Location: Ludington & Scottville Chamber of Commerce Conference Room**

**Members Present:**

Kathy Surd joined @ 3:14pm, Fabian Knizacky, Annette Quillan, Monica Schuyler, Kristen Biggs, Roger Nash

**Member Absent:**

Jason Kennedy, Jim McLean, Andrea Large, Dena Thurston, Amy Pepper

**Staff Present:**

Jody Maloney, Kelly Parker, Mary Sumners (Kennari Consulting Contract), joined @ 3:16pm

**Call to Order**

Schuyler called the meeting to order at 3:10 p.m.

1. **Limited Public Comment:** Email submitted by Jason Adam, read during Student Success Committee report
2. **Approval of the Agenda:** Motion by Knizacky to approve the agenda with amendments, with support by Biggs; Motion carried 6-0-5.
  - a. Change renewal of Surd for January 2 to January 1, 2022-December 31, 2025
3. **Approval of the Minutes:** Motion by Knizacky to approve minutes from 6-14-2021, supported by Nash; Motion carried 6-0-5.
4. **Treasurer's Report:**
  - a. Trial Balance: \$940,055.18
  - b. Invoices: Kennari Travel: \$219.52
    - i. *Motion by Nash to approve the Kennari Travel invoice in the amount of \$219.52, with support by Knizacky; Motion carried 6-0-5.*
  - c. *Motion by Biggs to approve the Treasurer's Report, with support by Surd; Motion carried 6-0-5.*
5. **Director's Report-**Maloney shared a brief list of her activities over the past month, August-September 2021.
  - a. *Motion by Knizacky to approve the Director's Report, with support by Nash; Motion carried 6-0-5.*
6. **New Business**
  - a. Committee Discussion, Kennari Consulting
    - i. Board Assignments: Pepper, Thurston, and Quillan would like to join SSC Committee
    - ii. Committees Identify Strategies to Meet Objectives
    - iii. Next Steps
  - b. Committee Reports:
    - i. Appeals Committee: Met: 8/30/21@11AM; Next meeting: 12/6/21@11AM
      1. Appeals
        - a. #23: Recommended to Board for Approval
          - i. *Motion by Quillan to accept recommendation to approve Appeal #23, with support by Knizacky; Motion carried 6-0-5.*
        - b. #24: Recommended to Board for Approval

- i. *Motion by Nash to accept recommendation to approve Appeal #24, with support by Surd; Motion carried 6-0-5.*
  - c. #25: Recommended to Board for Denial
    - i. *Motion by Quillan to accept recommendation to deny Appeal #25, with support by Nash; Motion carried 6-0-5.*
  - d. #26: Recommended to Board for Approval
    - i. *Motion by Quillan to accept recommendation to approve Appeal #26, with support by Surd; Motion carried 6-0-5.*
- ii. Student Success Committee: Met 8/17/21@10AM & 9/13/21 @ 8:30AM; Next meeting:
  - 1. Two work groups met and have monthly meetings scheduled to work toward Promise objectives.
    - a. Objective 1.2 will be based on the percentage of all graduates in a given year who are both approved to use the Promise and matriculate to WSCC within 6 months.
  - 2. Recommendation on 2.0 requirement: No recommendation at this time; Schuyler explained that more time is needed to discuss and develop a support structure for Scholars.
- iii. Community Engagement Committee: Next Meeting: 9/15/21@4PM
- iv. Executive Committee: Met on 9-9-21@PM; Next meeting: 10/6/21@1:30PM
  - 1. Recommendation: No recommendation at this time.
- v. Policy Committee: Has not met; Ad hoc

**7. Old Business:**

- a. Board Member Terms: Nash and Surd have submitted intent to renew their membership.
  - i. Renewal of Nash for January 1, 2022-December 31, 2025
  - ii. Renewal of Surd for January 1, 2022-December 31, 2025
    - 1. *Motion by Knizacky to approve the renewal of board members Nash and Surd for January 1, 2022-December 31, 2025, with support by Biggs; Motion carried 6-0-5.*
- b. October & November Board Meeting Schedule Conflicts: Schuyler proposed rescheduling November's meeting.

**8. Any Other Business:**

- a. The Board discussed the possibility of a letter of resignation from Jason Kennedy from the Board.

**9. Limited Public Comment: None.**

10. **Adjourn:** *Schuyler moved for adjournment at 4:14 p.m.*