



Mason County Promise Zone Authority Board Meeting
Meeting Minutes
Monday March 14, 2022: 3 p.m. - 5 p.m.
Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

Members Present:

Fabian Knizacky, Annette Quillan, Monica Schuyler (left at 4:30), Dena Thurston, Andrea Large, Kathy Surd, Joan Vidak, Roger Nash, Vic Burwell

Members Absent:

Amy Pepper

Staff Present:

Kelly Parker, Jody Maloney

Call to Order

Schuyler called the meeting to order at 3:00 p.m.

1. Limited Public Comment:

- a. Marialice Sagan--Would like to see the GPA kept to a 2.0.
- b. John Long--Would like to see WSCC spend some money on the trades and offer more programs. The community deserves more.
- c. Randy Belair--Would like to advocate for those students who average less than a 2.0 GPA. He would like adequate support for these students.
- d. Kim Cole-Submitted a letter read by Jody Maloney. He stated he had concerns about individuals interested in the corrections program at WSCC without a 2.0 GPA.
- e. Suzie Knoll--Submitted an email read by Jody Maloney to advocate for keeping the 2.0 GPA eligibility requirements.

2. Approval of the Agenda

- a. *Motion by Nash to approve the agenda with support by Large. Motion carried 9-0-1*

3. Approval of Minutes from 2-14-22

- a. *Motion by Thurston to approve minutes with amendments from 2-14-22 supported by Knizacky; Motion carried 9-0-1.*
 - i. *2a-Quillan's name is spelled incorrectly*
 - ii. *Community Engage #2- Changed word "wonderful" to "wondering"*
 - iii. *Knizacky submitted the following corrections to the Director: Item 3.a. correction recorded should read: "Motion by Vidak to automatically approve ~~automatic appeals automatically approving~~ invoices"; & the same correction should remove: ~~Maloney will set up a meeting for this topic.~~*

4. Treasurer's Report

- a. Trial Balance: \$1,471,068.35
- b. Budget Amendment Request
 - i. Contracted Services(Admin Cost) + \$5000 for approved Chamber admin fee.
 1. *Motion by Large to amend the budget to include an additional \$5000 for Contracted Services, supported by Vidak; Motion carried 9-0-1.*

- ii. New Invoices:
 - 1. Chamber Invoice: \$5000
 - 2. MCC FAFSA Initiative Invoice: \$500
- iii. Approval of Invoices and Treasurer's Report
 - 1. *Motion by Knizacky to approve the invoices & Treasurer's Report, supported by Thurston; Motion carried 9-0-1 Motion carried.*

5. Director's Report

- a. Approval of the Director's Report
 - i. *Motion by Nash to approve the Director's Report with support by Knizacky; Motion carried 9-0-1.*

6. New Business

- a. Welcome Senate Legislative Appointment to Board: Vic Burwell
 - i. Vic Burwell introduced himself and stated other Boards he has been involved with.
- b. *Educational Improvement: Decision Day Promise Tees Request: \$2000*
 - i. Last year's t-shirt vendor, Gordy's has estimated the price at \$7.75/tee (same as 2021)
 - 1. *Motion by Thurston to approve the Decision Day Promise Tees with support by Large; Motion carried 9-0-1.*
- c. Committee Reports:
 - i. Appeals Committee: Has not met; Next meeting: 6/6/22@11AM
 - ii. Student Success Committee: Met 2/28/22@10AM; Next meeting: 3/28/22@10AM
 - 1. *Recommended to approve the \$20,000 funding request for WSCC College for Kids scholarships for Mason County's students.*
 - a. *Motion by Quillan to approve \$20,000 funding for WSCC College for Kids Scholarships for Mason County's students with support by Vidak. Motion carried 8-0-1. Surd Abstained*
 - 2. *Recommends to remove the 2.0 high school GPA*
 - a. *Motion by Nash to approve the removal of the 2.0 high school GPA with support from Burwell. Motion carried 7-2-1.*
 - i. *Roll Call vote:*
 - 1. *Roger Nash-Yes*
 - 2. *Annette Quillan-No*
 - 3. *Vic Burwell-Yes*
 - 4. *Fabian Knizacky-Yes*
 - 5. *Joan Vidak-Yes*
 - 6. *Dena Thurston-No*
 - 7. *Andrea Large-Yes*
 - 8. *Kathy Surd-Yes*
 - 9. *Monica Schuyler-Yes*
 - iii. Executive Committee: Met 3/1/22@3PM; Next meeting: 10/19/22@3PM
 - 1. Suggests the following procedure for submitting agenda items: Items can be added to the Board or Committee agendas by submitting a request to the Board Chair at least a week prior to the monthly Board meeting. The Chair will determine how to address the request. Data requests related to Board decisions can be submitted at a Board or committee meeting to be reviewed at the next regularly scheduled meeting.
 - 2. Recommends funding 100% of Promise Director position, \$75200 total annually for salary/benefits, allocating 20%, \$15040, of the position to the Mason College Access Network role funded through educational initiative funds to support Mason CAN grant and program management. Funding Mason CAN role can serve as match for the Mason CAN implementation grant.
 - a. *Motion by Large to approve funding 100% of the Promise Director position with support from Surd. Motion carried 9-0-1. Maloney will*

verify related budget amendments with Treasurer Knizacky and bring them to the next meeting.

- iv. Community Engagement Committee: Met 2/23/22 @ 3pm; Next meeting 4/7/22 @ 4pm
1. Recommends the following Policies for Legislatively Appointed and New Board Member Selection:

- a. The Board is requesting that the Full Board be present for all interviews.
- b. *Motion by Knizacky to approve the policies for legislatively appointed and new Board member selection as amended (see below) with support from Burwell. Motion carried 9-0-1.*

Proposed Mason County Promise New Board Member Selection Policies

Legislatively Appointed Member:

1. *In the event of an unexpected vacancy related to a legislative appointment, the Director will notify the CEC Chair of vacancy;*
2. *Upon notice, the CEC Chair will canvas the Board to hear suggestions for potential appointments;*
3. *The CEC will meet within 30 days to refine the suggestions to develop a short list of no more than 3 potential appointees;*
4. *The Director will reach out to individuals on the list to secure interest in the appointment and submit the list of all interested individuals along with the vacancy notice to the appropriate legislative office.*

Locally Selected Member:

1. *Promise Zone Board vacancies will be posted and open for applications for at least one month.*
2. *In the event of a Board member vacancy, the Board CEC will require that interested candidates submit an application, letter of interest and resume;*
3. *The CEC will use the existing Board profile matrix to narrow down the pool ~~to 2 candidates~~ and will recommend those candidates to the full Board for feedback and approval for interviews;*
4. *Next, the Board CEC will conduct comprehensive interviews and select one candidate. ~~and recommend one candidate for selection to the full Board. The full Board will then be asked to formally approve the CEC recommended candidate.~~*
5. *In the event of a subsequent Board vacancy, the CEC reserves the right to recommend selection of a candidate from interviews that have taken place in the past 90 days.*

7. Old Business:

- a. WSCC's Kinney & Johnsen will join us for April's meeting to share on Program Development.

8. Guest Presentation: Mason County Youth Advisory Council, YAC Survey Findings: YAC members shared the top three findings of the most recent youth concern survey, which included mental health, academic stress & substance use.

- a. Note that Thurston assumed chair role at 4:30 due to Schuyler's planned early departure.

9. Any Other Business: Maloney shared that she received a phone call from Tom Rasmussen in support of expanding to include 3 & 4 year scholarships, noting that there is currently a local scholarship to support transfer from WSCC to another institution; Rasmussen also felt that his family would not support the removal of the 2.0 GPA requirement.

10. Limited Public Comment: No additional comments.

11. Adjourn: *Knizacky moved for adjournment at 5:06 p.m.*