



**Mason County Promise Zone Executive Committee
Meeting Minutes
March 1, 2022 at 3:00 PM
Lakeshore Resource Network Conference Room**

**Members present: Monica Schuyler (Chair), Andrea Large, Dena Thurston. Absent: Fabian Knizacky
Staff present: Jody Maloney**

1. **Call to Order:** Schuyler called the meeting to order at 3:03 PM
2. **Limited Public Comment:** No public present
3. **Approval of the Minutes from 1-26-2022:** *Motion to approve by Thurston, supported by Large; Motion carried 3-0-1.*
4. **Approval of the Agenda:** *Motion by Large to approve the agenda with one addition to Any Other Business related to the legislative appointment, with support from Thurston; Motion carried 3-0-1*
5. **Old Business:** None
6. **New Business**
 - a. Process to submit agenda items for Board: The committee discussed suggesting the following as a procedure, rather than a policy: Items can be added to the Board or Committee agendas by submitting a request to the Board Chair at least a week prior to the monthly Board meeting. The Chair will determine how to address the request. Data requests related to Board decisions can be submitted at a Board or committee meeting to be reviewed at the next regularly scheduled meeting.
 - b. Director percent of time for Promise role: Discussion included that the Director role is currently funded at 60/40 split with the more accurate division of labor between the Promise and Mason CAN as closer to 80/20, and that the Mason CAN work fits into Promise goals, the following recommendation was made: *Motion by Large to recommend funding 100% of Promise Director position, allocating 20% of the position to the Mason College Access Network role funded by Promise Zone educational initiative funds to support Mason CAN grant and program management, supported by Thurston; Motion carried 3-0-1.*
7. **Any Other Business:**
 - a. The Promise Zone has received official notice as of 3-1-22 from the Michigan Speaker of the House that Vic Burwell has been appointed as our new legislative member.
 - b. The next meeting to discuss contracts and the Director review will take place on Wednesday, October 19th, at 3PM at LRN;
8. **Limited Public Comment:** None present
9. **Adjourn:** *Schuyler moved to adjourn the meeting at 4:21 PM.*