



Mason County Promise Zone

Community Engagement Committee Meeting

Minutes

February 23, 2022 at 3:00 PM

Location: Lakeshore Resource Center Conference Room, E. Tinkham, Ludington

Present: Annette Quillan, Monica Schuyler, Dena Thurston; Staff: Jody Maloney

Committee Chair: Dena Thurston

1. Call to Order: 3:00 PM
2. Limited Public Comment: None present
3. *Approval of Agenda: Motion by Quillan to approve the agenda with additions of the following items: 6.) e. & 6.) f.; supported by Schuyler; Motion carried 3-0-0.*
4. *Approval of Minutes from 1-13-22 (REF #1): Motion by Schuyler to approve the minutes, with support from Quillan; Motion carried 3-0-0.*
5. New Business
 - a. Board process for legislative appointments
 - i. *Quillan made a motion to recommend this procedure: The Director will notify the CEC Chair of vacancy; CEC Chair will canvas the Board to hear suggestions for potential appointments; the CEC will meet within 30 days to refine the suggestions to develop a short list of no more than 3 potential appointees; Director will reach out to individuals on the list to secure interest in the appointment and submit the list of all interested individuals along with the vacancy notice to the appropriate legislative office; Support from Schuyler; Motion carried 3-0-0.*
6. Old Business
 - a. Board Training: Strengths (REF #2)
 - i. Next steps: Do best of me, worst of me activity at the April Board meeting.
 - ii. Thoughts on future use:
 1. Ask questions in interviews related to get candidates to identify areas of strengths).
 2. CEC will develop and include questions related to areas of strengths—add to April CEC agenda; members will submit ideas for questions to Director prior to April.
 3. Suggest that all new board members will be asked to complete the StrengthsFinder w/in 6 months of their start date.
 - iii. Matrix: CEC will use Strengths matrix for reference to develop questions for the interview.
 - b. Board selection process policy for new locally selected members
 - i. *Motion to Recommend the following policy by Quillan, with support from Schuyler; Passed 3-0-0.: Promise Zone Board vacancies will be posted for applications for at least one month. In the event of a Board member vacancy, the CEC will require that interested candidates submit an application, letter of interest and resume. The CEC will use the existing Board profile matrix to narrow down the pool to 2 candidates and will recommend those candidates to board for feedback and approval for interviews; then the CEC will conduct comprehensive interviews and recommend one candidate for selection to the full Board. Board will then be asked to formally approve the CEC recommended candidate. In the event of a subsequent Board vacancy, the CEC reserves*



the right to recommend selection of a candidate from interviews that have taken place in the past 90 days.

- ii. CEC will develop posting materials at the April CEC meeting.
 - c. May 2022 Open House for Founder's Fund Plaque: May 9, 2022 from 4:30-5:30; the CEC will plan this event at their April meeting.
 - d. Community Advocacy Event: Not discussed due to time, so this will be added to a future agenda.
 - e. Community College Survey: Mark Kinney will report on new Program Board meeting in March WSCC.
 - f. Website Changes: Maloney noted that she removed some items from the website.
7. Limited Public Comment: None present.
8. Adjourn 4:43