



Mason County Promise Zone Authority Board Meeting
Meeting Agenda: Monday, April 8, 2024, 3 p.m. - 5 p.m.
Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

1. **Call to Order**
2. **Limited Public Comment**
3. **Approval of the Agenda**
4. **Approval of the Minutes (REF #1)**
5. **Treasurer's Report:**
 - a. Balance Report for March 2024 (REF #2)
 - b. 2024 Invoices & Budget Items:
 - i. WSCC Winter 2024 Tuition and Mandatory Fees Invoice: \$173,166.92 (REF #3)
 1. Credit Hour Report (REF #4)
 - ii. MCC FAFSA Initiative Funds Invoice: \$750.00 (REF #5)
 - iii. *Approval of Invoices*
 - c. *Approval of Treasurer's Report*
6. **Director's Report (REF #6)**
 - a. *Approval of Director's Report*
 - i. Non-Profit Photo Shoot at LACA: Let Maloney know if you're interested by 4-12-24
7. **New Business**
 - a. Welcome new Board members, Mike Haveman & Michael Masters
 - b. Success Coordinator Role Discussion Update
 - i. Overview (REF #7)
 - ii. Recap of Meetings with MCC, LHS—both who initially provided employment options (REF #8)
 1. Will meet with MCE as a host site if role moves forward
 2. Proposed MOU Revised into 2 Documents
 - a. Employer MOU (REF #9)
 - b. Host Site Agreement (REF #10)
 - c. Committee Reports: (Minutes found here: <https://www.masoncountypromise.org/minutes>)
 - i. Appeals Committee: Did Not Meet; Next Meeting: 6-3-24@11AM
 - ii. Student Success Committee: Met: 4-2-24@1PM; Next Meeting 4-22-24@10AM
 1. *Recommendation: Success Coordinator Salary Range (REF #11)*
 - a. Salary Schedule drafted by Director/Treasurer (REF #12)
 - iii. Community Engagement Committee: Did Not Meet; Next meeting: 5-1-24@10AM:
 1. Chair Needed
 - iv. Executive Committee: Did not meet; Next Meeting: 10-21-24@1PM
8. **Old Business:**
 - a. SB 350 & 555: Have moved to the House for a vote; No date for vote is currently available
9. **Any Other Business:** None
10. **Limited Public Comment:** None
11. **Adjourn:**