



Mason County Promise Zone Authority Board
Meeting

Agenda: Monday, December 14, 2020, 3:00-5:00 PM

Location: Online via Zoom due to ongoing Covid-19 pandemic state of emergency declared by Michigan DHHS

1. **Roll Call/Call to Order (Please state your name, city or township, and state)**
2. **Limited Public Comment**
3. **Approval of the Agenda**
4. **Approval of Minutes from 11-9-2020 & 11-19-2020 (REF #1)**
5. **Treasurer's Report**
 - a. **Trial Balance (REF #2)**
 - b. **Invoices: Kennari \$1000 (REF #3)**
 - c. **SET Capture: \$773,141 received 12/7/2020**
6. **Director's Report (REF #4)**
7. **New Business**
 - a. **Communications to Board**
 - i. Kristen Biggs 11-20-2020 (REF #5)
 - ii. Christine Lamb 12-2-2020 (REF #6)
 - iii. Jim McLean 11-30-2020 (REF #7)
 - b. **Election of Officers**
 - i. Nominations for Chair, Vice Chair, Treasurer & Secretary
 - ii. *Vote*
 - c. **2021 Calendar (REF #8)**
 - i. *Approval*
8. **Old Business**
 - a. **New Board Member Decision**
 - i. Overview of process & scoring
 - ii. Roll call: Please share your #1 pick and rationale (please limit to two minutes)
 1. *Motion*
 - b. **Committee Updates:**
 - i. Student Success: Next meeting: 2/8/21@8AM
 - ii. Executive Committee: Next meeting 10/2/21@1:30 PM
 - iii. Appeals: 12/7/20 cancelled; Next meeting 1/4/21@11AM
 - iv. Marketing: Met: 12/2/20@4PM; Next meeting: 3/3/21@4PM
 1. *Recommendation: Sending year-end letters to supporters along with a flyer to encourage year-end giving to educational & community partners; (REF #9)*
 - v. Policy Committee: Met on 12/1/20 at 11AM; Next meeting 12/6/21@11AM
 1. *Recommendation: Approval of proposed changes to By-Laws (REF #10)*
 - c. **Board Roles & Responsibilities**
 - i. **4:00 PM:** Mary Sumners, Kennari Consulting
9. **Any Other Business**



10. Limited Public Comment

11. Adjourn