



**Mason County Promise Zone Authority Board
Meeting Minutes**

Monday, July 8, 2024: 3- 5 p.m.

Location: Lakeshore Resource Network Conference Room, E. Tinkham, Ludington, MI

Members Present: Monica Jewell, Amy Pepper, Joan Vidak, Chad Riffle, Roger Nash, Mike Haveman, Fabian Knizacky, Annette Quillian

Members Absent: Kathy Surd, Michael Masters, Vic Burwell

Staff Present: Jody Maloney & Myndi Dangler

1. **Call to Order:** *Jewell called the meeting to order at 3:00 p.m.*
2. **Limited Public Comment:** None
3. **Approval of the Agenda**
 - a. *Motion to approve the agenda by Knizacky with support from Pepper; Motion carried 8-0-3.*
4. **Approval of May 2024 Minutes from 5-13-2024**
 - a. *Motion by Nash to approve minutes, supported by Knizacky; Motion carried 8-0-3.*
5. **Treasurer's Report:**
 - a. 2023 Audit Report: Knizacky shared that the 2023 Audit went smoothly without issues.
https://www.masoncountypromise.org/files/ugd/643d6f_34c13c29b00c428db85278b137563737.pdf
 - b. Balance Report for May (REF #2) & June 2024 (passed and distributed digitally): The Balance Report for May 2024 was provided in the Board packet, and June 2024 was passed around due to a misprint. Knizacky shared an overview of the Balance Report, for the purpose of approval.
 - c. MMRMA Pool Loss Distribution--\$96 (REF #3)
 - d. 2024 Invoices & Budget Items:
 - i. MMRMA Renewal: \$1547.00—paid by installment (REF #4)
 - ii. ASM Tech (FAFSA Initiative 2023-24): \$500 (REF #5)
 - iii. WSCC Summer 2024 Tuition & Fees: \$17,415.06 (REF #6)
 - iv. Clark, Shaeffer, Hackett (Audit): \$10,300.00 (REF #7)
 - e. **Approval of Treasurer's Report & Invoices**
 - i. *Motion by Vidak to approve Treasurer's Report and invoices, with support from Nash; Motion carried 8-0-3*
 - f. *FY24 Budget amendment needed: Educational Activities increase from \$79,125 to 149,125 for PSA roles: Motion was made by Vidak to amend the budget in the Educational Activities to increase from \$79,125 to \$149,125 for PSA roles, with support from Haveman; Discussion--Knizacky asked what the offset for the increase would be; after clarification, Maloney indicated that it would require an overall budget increase. Knizacky asked to let the minutes reflect the request to increase to both the expenses and revenues; Motion carried 8-0-3.*

6. Director's Report

- a. Approval of the Director's Report: *Motion by Vidak to approve Director's Report, supported by Knizacky; Motion carried 8-0-3.*
 - i. Maloney shared an overview of the Award Totals, noting the largest cohort of high school graduate applicants and the State Budget Highlights. Knizacky requested a report of first generation college graduates, which Maloney indicated can be provided at the August meeting.

7. New Business

- a. Committee Reports: <https://www.masoncountypromise.org/minutes>
 - i. Appeals Committee: Met: 6-3-24@11AM: Knizacky provided a report:
 1. The committee recommended the approval of Appeal #86, #87, and #88.
 - a. *Motion by Vidak to approve Appeals for #86, #87, and #88, with support from Haveman; Motion carried 8-0-3*
 2. The committee reviewed incomplete appeal #89; No action was taken and will be considered on 8-18-24, if documentation is provided.
 - ii. Student Success Committee: Met: 6-24-24 @10AM; Next Meeting: 7-22-24@10AM; 8-24-24 meeting is cancelled.
 1. Vidak provided an overview that the June meeting was largely informational; Once more specifics are known about the state Guarantee, the aim of the future meetings would be to revisit growth discussion items in preparation for the full board discussion in the Fall.
 - iii. Community Engagement Committee: Next Meeting: 8-7-2024 @10AM
 1. Jewell mentioned the need for a new Chair, adding that she will chair the committee in the absence of a Chair.
 - iv. Executive Committee: Did not meet; Next Meeting: 10-21-24@1PM

8. Old Business:

- a. Success Coordinator Role Discussion Update: Two Post Secondary Advisor Roles have been hired. The start dates will be 8-19-2024. The positions have been well received by the schools. Riffle shared that administrators have expressed their excitement about the Promise and the support provided by the roles.
- b. Promise Growth Discussion: Maloney shared an update on the Promise Growth Discussion and that SB 350 & 555 have passed. Also shared was that the Promise Zone can fund up to the total cost of attendance including materials, housing, and transportation, and that the Promise Zone can also offer educational activities and support at the college level. Promise Zone Board members are now required to reside in or near Zones.

9. **Any Other Business:** Quillan asked about if the Promise was funding all of College for Kids at WSCC. Maloney responded that WSCC has secured scholarships for students from all area counties for scholarships, but that the Promise was specifically funding up to \$25000 of scholarship for Mason County-based students.

10. Limited Public Comment: None

11. **Adjourn:** *Jewell moved for adjournment at 3:40 PM*

Respectfully submitted by Myndi Dangler, Recording Secretary, 07-8-2024

Myndi Dangler

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