



**Mason County Promise Zone Authority Board  
Meeting Minutes**

May 13, 2019  
3:00 p.m.

**Location:**

Lakeshore Resource Network  
920 E. Tinkham Ave.  
Ludington, MI 49431

**Call to Order:** The meeting was called to order at 3:01 p.m. by the Mason County Promise Zone Authority Board Chair, Jason Kennedy.

- A. **Roll Call:** One (1) Board member was absent at roll call (Nick Krieger). Let the record reflect that Mr. Krieger submitted his resignation to the Board chair on May 7, 2019 prior to the meeting; however, the Board will consider him absent until accepting his resignation at this meeting. Ed Makowicki was present for the meeting using the conference call in line.
- B. **Limited Public Comment:** None
- C. **Approval of the Agenda:** The agenda was approved with no agenda modifications.

**Motion - Nash, Support - Large; Motion carried: 10-0; 1 absent.**

**D. New Business:**

- **West Shore Community College (WSCC) Winter Semester Invoice:** The invoice from WSCC for winter semester tuition was presented to the Board for payment approval. Student verification and credit hour / contact hour information was also presented to the Board. The Board approved payment in the amount of \$52,859.56 to cover winter semester tuition for Mason County Promise students.

**Motion: Schuyler, Support - Thurston; Motion carried: 10-0; 1 absent.**

- **Nick Krieger Letter of Resignation:** The Board received a letter of resignation from Board member Nicholas C. Krieger, dated May 7, 2019. The letter stated that Prosecuting Attorney Spaniola, for the County of Mason, issued a legal opinion concluding that the offices of county commissioner and Promise Zone Board member are incompatible. Mr. Krieger was appointed to the vacated county commissioner seat

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Motion: \_\_\_\_, Support: \_\_\_\_, Motion carried: \_\_\_\_

after the death of Commissioner Taranko. The Board accepted, with regret, the resignation of Nicholas C. Krieger from the Promise Zone Authority Board, effective immediately.

**Motion (with regret): McLean, Support: Knizacky; Motion carried: 10-0; 0 absent.**

- **MMRMA Insurance Renewal:** The Board discussed a communication from MMRMA regarding the Board's liability insurance policy and the completion of the renewal questionnaire that must be completed to renew the Board's liability insurance policy. A copy of the most current budget, financial audit (if one is on file), and a copy of the worker's compensation declaration's page (if the Board has employees) must be provided through the online renewal system with MMRMA. Board Chair, Jason Kennedy, will complete the questionnaire and provide the necessary information to MMRMA so that a renewal quote can be provided to the Board for consideration at its next meeting. Deadline for renewal information to MMRMA is May 17, 2019.
- **Review of Trial Balance ending April 30, 2019:** Board Treasurer Knizacky provided the Board with a copy of the trial balance sheet ending April 30, 2019 and reviewed the trial balance sheet with the Board. The Board discussed the need to add pledged donations that have not been included on the trial balance sheet yet.
- **Promise Zone Gifts/Donations/Pledges:** The Board discussed gifts, donations, and pledges that have been received by the Board since the last update was provided. The following gifts, donations, and pledges have been received:
  - Kunckle Cabe Foundation: \$5,000
  - Michigan Power LP: \$25,000
  - Mrs. Dorothy Reed: \$25,000
  - Total gifts to the fund equal \$793,365 to date; An approximate \$932,000 has been raised or pledged to date.

**E. Old Business:**

- **Promise Zone Coordinator:** The Board reviewed a proposed Program Intern Contract that was presented to the Board by Vice Chair Schuyler in partnership with the Community Foundation for Mason County. The seven (7) month term limited contract with the Community Foundation for Mason County with Marcelina Shriver for part-time services was approved by the Board. The program intern will report to the Vice Chair of the Board.

**Motion: Knizacky, Support: Schuyler; Motion carried: 9-0; 1 abstention (Large).** A conflict of interest was cited as Andrea Large serves as the Executive Director of the Community Foundation for Mason County.

**F. Committee Updates:**

- **Marketing Committee:** No report provided.
- **Appeals Committee:** No report provided.

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Motion: \_\_\_\_, Support: \_\_\_\_; Motion carried: \_\_\_\_\_

- **Student Success Committee:** The committee met on May 8, 2019 and Andrea Large provided an overview of the Youth Advisory Council (YAC) presentation that was made to the Student Success Committee on this date. The presentation included an overview of the Community Foundation for Mason County, an overview of the YAC, a summary of the Youth Needs Assessment that was conducted, and focus group feedback. Top five (5) concerns for students are: 1) Academic stress (49.3%), 2) Anxiety (47.6%), 3) Bullying and cyberbullying (33.1%), 4) College and future plans (29.8%), and 5) Peer pressure (27.5%).

**G. Other Business:**

- MCE Decision Day: Dena and Roger provided an update on the success of Decision Day at Mason County Eastern High School
- Upcoming events: Ludington High School and Mason County Central Graduation dates and rehearsal times were provided to the Board.
- Proposal on Student Seminar Class: The Board will discuss the proposal at an upcoming Board meeting.
- Monica requested to print new brochures as we are out of brochures for distribution; no objection from the Board.
- Fabian agreed to provide a list of candidates that originally applied to the County of Mason to serve on the Mason County Promise Zone Authority Board so that the Board can consider making an appointment to fill the board seat vacated by Nicholas Krieger; the Board will add this to the next meeting agenda.

**H. Limited Public Comment:** None

- I. Adjournment:** The meeting was moved for adjournment at 4:21 p.m. by McLean, and supported by Nash. Motion carried: 10-0. The meeting was adjourned.